# ICE PAGE

Making it Happen! - Support Social Inclusion

#### **ECAT**

Employee & Client Assistance Team 403-819-0583

Phones do not accept text messages. Staff need to call ECAT.

## What's inside this issue:

VIRTUAL TRAINING PAGE 9-10

HEALTH & SAFETY MEETING MINUTES PAGE 11

COVID -19 INFORMATION PAGE 13

#### Time Sheet Hand-In

DECEMBER 15TH 2022 FOR ALL SHIFTS WORKED BETWEEN DECEMBER 1ST AND DECEMBER 15TH.

DECEMBER 30TH 2022 FOR ALL SHIFTS WORKED BETWEEN DECEMBER 16TH AND DECEMBER 31ST.

#### **UPCOMING**

HEALTH AND SAFETY MEETING Dec 7th 2022 / Jan 4th, 2023 at 10:00 AM.

RPAC MEETING Dec 13th, 2022 / Jan 10th, 2023 at 10:30 AM.

### ON SPOTLIGHT

#### **SUSAN**

Susan has been with ICE Calgary since 1999. She is an individual who loves socializing with people in her community, who has a wonderful sense of humour and a beautiful smile that radiates into any room she enters. Susan enjoys going to Tim Horton's every day, and she likes to take strolls in the park with her staff to connect with her local community and find friendly faces. Susan has discovered a new love for board games. She has learned life skills in playing the games by following rules, having patience, and practicing teamwork. Susan loves to listen to all genres of music and is devout to her faith.



With the support of her staff, Susan learned how to produce music, and Susan and her staff are working on a project called Psalm Times. In addition to writing and singing songs at home, Susan practices 3-4 days a week. Susan is very proud of what she has accomplished. Someday, she aspires to have a public performance so that people can appreciate all the hard work she has put into it. Susan has been working on this project for a whole year! Susan also learned to play 'Three Blind Mice' on the harmonica and is interested in learning other musical instruments like the Autoharp.



#### **DON B, LUCILLE W**

Don B has been employed with ICE Calgary for one year, and Lucille W has been with ICE for 3.5 years. Both staff are positive, compassionate, and encouraging to individuals they serve. While Don introduced Susan to musical instruments (i.e., harmonica) and music writing, Lucille shared literature that aligned with Susan's interests (i.e., Songs of Psalms). As a result of the combined strengths of both staff, Susan learned new skills that suited her interests. Staff have been creative in finding ways to support Susan, such as using free online apps or bringing in instruments. They always encourage new meaningful activities to stimulate Susan's interest in new areas she has not yet discovered.





#### ICE HAS CANADA LIFE RSP PLAN!

Refer to Policy 3.14.18 CANADALIFE RSP if you are eligible, ICE will match your contributions! <u>To sign up, please contact Independent Counselling Enterprises at: 780-453-9664.For more information about Canada Life: https://my.canadalife.com/sign-in CANADA LIFE Helpdesk: 1-800-724-3402</u>

ICE WILL BE CLOSED ON DECEMBER 26-27, 2022, CHRISTMAS & BOXING DAY AND ON JANUARY 2, 2023, NEW YEAR'S DAY

Please direct all calls to the Employee Client Assistance Team for that day. 780.461.7236

## **POLICY REVIEW**

#### 2.4.6 COMMUNITY PARTICIPATION

Clients supported by Independent Counselling Enterprises have and understand a variety of choices about how to spend their time ranging from employment options to leisure opportunities.

- 1. It is the responsibility of all Independent Counselling Enterprises employees to promote and practice community participation (i.e., community-based recreation).
- 2. Independent Counselling Enterprises employees will endeavor to discover the client's personal choices and determine how these choices can be used to connect him/her to their community.
- 3. Independent Counselling Enterprises employees will learn about places, events, activities, and resources where the client can acquire new connections and develop strong positive relationships.
- 4. Independent Counselling Enterprises employees will facilitate connecting clients to the community by using different strategies and taking advantage of opportunities that present themselves. This process will remain flexible and adjust to changing expectations.
- 5. Independent Counselling Enterprises employees will facilitate connecting clients to their cultural practices/traditions and associated events.

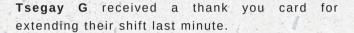
#### Looking for Answers? Below are some online links you may find of assistance:

https://www.canada.ca/en/health-canada.html	Health Canada is responsible for helping Canadians maintain and improve their health. It ensures that high-quality health services are accessible, and works to reduce health risks.	
https://www.albertahealthservices.ca/findhealth/service.aspx?ld=1001957	Linking Albertans to a wide range of health information and service options.	
https://work.alberta.ca/occupational-health- safety.html https://work.alberta.ca/occupational-health- safety/ohs-publications.html#laws https://work.alberta.ca/occupational-health- safety/resources.html	Alberta Occupational Health and Safety works in consultation with industry to help prevent work-related injuries, illnesses and fatalities. The OHS site provides access to a wide range of information bulletins and on-line training options.	
https://www.albertahealthservices.ca/findhealth/service.aspx?ld=1001957	Stay up to date on the most frequent information on COVID-19 in the province of Alberta.	- / / /
http://www.icenterprises.com/	The ICE website has some important links on the main page for your reference as well as posted job opportunities and access to the ICE Page.	

### ICE THANK YOU CARD INCENTIVE WINNERS



Ruth A received a thank you card for extending their shift. Thank you for all your efforts and good work.



**Frehiwot B** received a thank you card for going above and beyond to assist an individual in the hospital.

**Jennifer B** received a thank you card for accepting shifts, working extra hours and taking individuals to their appointment on short notice.

**Randy D** received a thank you card for staying late after a long week to ensure that individuals were supported and cared for.

**Justin S** received a thank you card for assisting a co-worker in time of need.

Chijoke O received a thank you card for accepting a last-minute shift.

**Lucille W** received a thank you card for supporting an individual through a medical incident, following the protocol as outlined, and maintaining the individual's dignity/respect and for participating in training at the office.

Ange S received 2 thank you cards for extending their shift on short notice and staying beyond their shift to cover.



Gladys Mu received a thank you card for going above and beyond to assist an individual at the hospital. You are very much appreciated.

Vaishaliben D received a thank you card for accepting a shift on short notice.

**Don Beau** received a thank you card for supporting an individual through a medical incident, following the protocol as outlined, and preserved the individual's dignity/respect throughout.

**Jaskiranpreet S** received a thank you card for showing flexibility by switching shift location to ensure shift coverage.

**Elise R** received a thank you card for resuming their shift early. Thank you for always being willing to help out at the home.

**Jody H** received 2 thank you cards for extending their shift to ensure coverage.

**Jasbir G** received a thank you card for picking up an extra shift at a residential home.

**Gabe A** received a thank you card for resuming their shift early and assisting with coverage multiple times.

**Cynthia A** received a thank you card for extending their shift last minute.

## HAPPY HOLIDAYS!

Message from the President – December 2022

As we prepare to celebrate the holiday season, we continue to emphasize the protection of the people we serve and our employees. We have once again chosen to refrain from gathering in a large group to keep everyone safe.

While we continue our efforts to practice the Alberta Health Services direction in addressing the COVID 19 pandemic, we also continue to address everyone's health and safety with our protocols and policy. As an employer in the province of Alberta, ICE is obligated to make decisions in the best interest of the people who rely on us for service, as well as the people we employ. We regret we cannot come together as a group; however, our obligation to protect ourselves, each other, and the community takes precedence over traditional celebrations.

The primary purpose of the open house is to acknowledge and honour ICE employees for their diligence and hard work. That acknowledgement remains a priority; however, the selected employees will receive their award and acknowledgement in a different format. This includes the long service award recipients which celebrate employees whose tenure has reached recognized milestones.

The employees and teams receiving the recognition awards were selected through a nomination process and the ICE Thank You Card Incentive program. Employees who received multiple thank you cards from individuals in service, families, guardians, colleagues, and supervisors were considered for awards.

As part of the ICE Health and Safety program, the employees who received a minimum of 3 thank you cards related to practicing Health and Safety processes and delivering exceptional service, are entered into a draw for special recognition. The draw includes employees from all four regions where ICE provides service.

All of you have many accomplishments to reflect on as the 2022 year ends.

In September, ICE completed our Certificate of Recognition audit. This was an internal audit, conducted by a designated auditor and in partnership with the Continuing Care Safety Association. The process was completed through an extensive number of interviews in the Edmonton and South regions. ICE was required to produce significant evidence of the effectiveness of the ICE Health and Safety program as well as demonstrated commitment from all levels. ICE achieved a score of 98% of which we are extremely proud.

ICE is also preparing for the Creating Excellence Together (CET) review which is scheduled for June 2023. Many employees will actively participate in that process.



As always, I encourage all employees to continue to follow the Health and Safety policies and procedures including working safely, identifying hazards, reporting hazards to supervisors, mitigating hazards, and complying with Occupational Health and Safety legislation and ICE policy. The goal is to provide a safe environment for all employees, people in service, visitors, and the community, so each of us can go home at the end of our shifts and be proud of our work.

The continued pandemic created an additional level of planning, securing resources such as PPE, and training for all employees and support home operators on a repeated basis. We overcame significant challenges, as all service providers did, while doing our very best to maintain a safe workplace. Our clients, families, and support networks all appreciate the dedication and commitment of our staff.

ICE's Health and Safety regional management and committees worked diligently to ensure communication was current and all employees were aware of restrictions, PPE requirements, testing, isolation needs, vaccination availability, and self-care. The communication was effective and remains a consistent tool for maintaining safety.

I urge everyone to continue to build and refresh their knowledge and practice of our Health and Safety policies as required in the OHS legislation and as changes occur globally. The COVID 19 pandemic continues to be a focus of ICE and all service providers. You were all prepared to address the multiple and frequently changing pandemic obligations while maintaining your obligations to OHS legislation and ICE policy; you should be proud of that accomplishment.

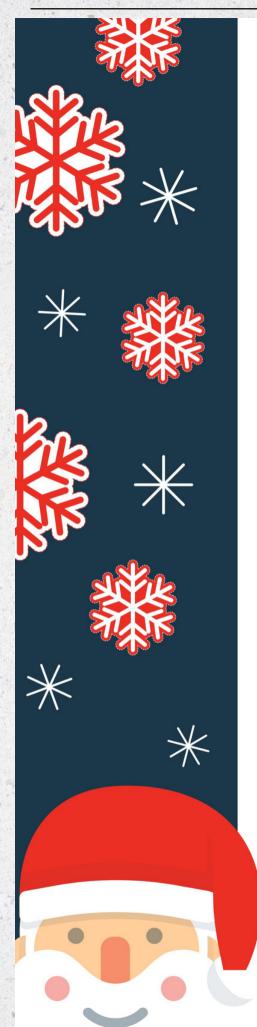
Our success is possible through maintaining positive relationships with experts who provide valuable resources from which we make agency decisions. Those people include:

- •Disability Services PDD Division, Government of Northwest Territories, and Government of Nunavut for providing feedback and resources to enable us to do our work.
- •Alberta Health Service Public Health for providing education and resources to assist in keeping our individuals and employees safe.
- •ACDS for providing direction and expertise on the CET standards and COVID 19 preparedness.
- •PDD and Alberta Health Services for being excellent advocates for ICE in securing PPE and communicating government messages to all service providers.

The year ahead will continue to challenge all of us, but our resilience and creative spirit will help us overcome those challenges.

In conclusion, thank you to the people who we serve, their families, direct service staff, supervisors, and managers for allowing ICE to serve the community. On behalf of ICE, I encourage all of you to celebrate the holiday season and end of the year safely.

Geneve Fausak - President Independent Counselling Enterprises Inc.



## Christmas Planning

### Tips for a festive season

It's beginning to look a lot like Christmas: colourful lights, frost on your windows and the aroma of pine floating through the air. As the holiday season is soon upon us, the excitement can overtake us as we prepare for Christmas. Here are a few tips and tricks to help you and your clients prepare their homes for their own holiday traditions.

Decorating: Staff are encouraged to assist clients to safely decorate their residence however they like; doing our best to ensure our clients enjoy their Christmas holiday. While some clients may want a tree, lights, or stockings hung; others may choose to have a delicious Christmas meal. Remember to check these items while decorating client's residences:

- Check for and replace frayed cords and string lights with burnt out bulbs.
- Watch out for tripping hazards such as cords or decorations.
- Only use artificial Christmas trees, garland, and wreathes as real ones can be a fire hazard. See Policy 3.5.9.
- Use safe food handling practices and keep an eye on food when it is cooking.

Gift Giving: Speak to your supervisor for how to ensure your clients will have gifts to open for Christmas.

Being Present: It is important that main staff work during the Christmas holidays so the clients may enjoy the holiday with those they are most comfortable with and connected to. It is beneficial to speak to your clients about the holiday schedule and any traditions in advance, so everyone will know what to expect. All activities should be planned around the clients' needs and interests.

Safety: COVID-19 and Influenza are highly transmissible in social settings. One infected person could cause many people attending the same gathering to become ill. We urge you to be diligent, follow public health guidance, to have a safe and happy holiday.

- · Keep things small with your invited guests.
- Remind guests who are not feeling well to stay home.
- If you are feeling unwell (even if your symptoms are minor) cancel and make alternative arrangements.
- Ensure proper cleaning and disinfecting of high touch surfaces.
- Have hand sanitizer, hand soap and alcohol wipes available for guests to sanitize their hands at common touch points.

When planning indoor events where the clients would like to invite friends or family over for the holidays, staff are to follow the Public Health Recommendations and ICE protocols regarding food sharing and Safe Visitor Practices.

#### INDEPENDENT COUNSELLING ENTERPRISES

#### Time Sheet Submission Dates and Pay Dates for 2023

MONTH	TIME SHEETS	PAY DATE	
December 2022	Hours for December 16th-31st		
	Due January 2nd	Paid on January 10	
January	Hours for January 1st-15th Due		
	January 16th	Paid on January 25	
	Hours for January 16th-31st	and the second s	
	Due January 31st	Paid on February 10	
February	Hours for February 1st-15th Due		
	February 15th	Paid on February 24 Paid	
	Hours for February 16th-28th	an Manak 40	
	Due February 28th	on March 10	
March	Hours for March 1st-15th	Paid on March 24	
	Due March 15th	Paid on March 24	
	Hours for March 16th-31st Due March 31st	Paid on April 6	
Aurali		Paid off April 6	
April	Hours for April 1st-15th	Paid on April 25	
	Due April 17th Hours for April 16th-30th	Faid Off April 25	
	Due May 1st	Paid on May 10	
May	Hours for May 1st-15th	raid oil way to	
Iviay	Due May 15th	Paid on May 25 Paid	
	Hours for May 16th-31st	T ald on May 25 T ald	
	Due May 31st	on June 9	
June	Hours for June 1st-15th	on dune 3	
oune	Due June 15th	Paid on June 23	
	Hours for June 16th-30th	T did on odilo 20	
	Due June 30th	Paid on July 10	
July	Hours for July 1st-15th	,	
,	Due July 17th	Paid on July 25 Paid	
	Hours for July 16th-31st		
	Due July 31st	on August 10	
August	Hours for August 1st-15th	2000000 AND 20000000 AND	
	Due August 15th	Paid on August 25 Paid	
	Hours for August 16th-31st	2 2	
	Due August 31st	on September 8	
September	Hours for September 1st-15th		
	Due September 15th	Paid on September 25	
	Hours for September 16th-30th		
100000000000000000000000000000000000000	Due October 2nd	Paid on October 10	
October	Hours for October 1st-15th		
	Due October 16th	Paid on October 25	
	Hours for October 16th-31st Due	Daid on November 40	
		Paid on November 10	
November Hours for November 1st-15th Due		Paid on November 24	
	110 VCITIDOT TOUTSTIOUTS TOT	r ald Off Novelliber 24	
	November 16th-30th Due November 30th	Paid on December 8	
December		and off December o	
December	Hours for December 1st-15th Due	Paid on December 22	
		raid on December 22	
	Hours for December 16th-31st	Paid on January 10, 2024	
	Due January 2nd	raid oil Jailualy 10, 2024	

## INDEPENDENT COUNSELLING ENTERPRISES

## STATUTORY HOLIDAYS 2023

NEW YEAR'S EVE	SUNDAY	JANUARY 1, 2023
ALBERTA FAMILY DAY	MONDAY	FEBRUARY 20, 2023
GOOD FRIDAY	FRIDAY	APRIL 7, 2023
EASTER MONDAY	MONDAY	APRIL 10, 2023
VICTORIA DAY	MONDAY	MAY 22, 2023
CANADA DAY	SATURDAY	JULY 1, 2023
HERITAGE DAY HOLIDAY	MONDAY	AUGUST 7, 2023
LABOUR DAY	MONDAY	SEPTEMBER 4, 2023
THANKSGIVING DAY	MONDAY	OCTOBER 9. 2023
REMEMBRANCE DAY	SATURDAY	NOVEMBER 11, 2023
CHRISTMAS	MONDAY	DECEMBER 25, 2023
BOXING DAY	TUESDAY	DECEMBER 26, 2023

#### **DECEMBER VIRTUAL TRAININGS**

**CLIENT COVID-19 TRAINING** 

DECEMBER 1, 2022 (1:30 PM TO 2:30 PM)

**AUTISM TRAINING** 

DECEMBER 2, 2022 (9 AM TO 10 AM)

PTSD TRAINING

DECEMBER 5, 2022 (9:30 AM TO 11 AM)

**EPILEPSY TRAINING** 

DECEMBER 5, 2022 (10 AM TO 11:30 AM)

ABUSE PREVENTION TRAINING

DECEMBER 5, 2022 (1 PM TO 3 PM)
DECEMBER 22, 2022 (1:30 PM TO 3:30 PM)

HACD TRAINING

DECEMBER 5, 2022 (1 PM TO 5 PM)

PRE EMPLOYMENT TRAINING

DECEMBER 6,7,13,14,20,21 2022

**DIABETES TRAINING** 

DECEMBER 6, 2022 (10 AM TO 11:30 AM)

**EPIC TRAINING** 

DECEMEBR 6, 2022 (1 PM TO 3 PM)

**BIPOLAR TRAINING** 

DECEMBER 6, 2022 (1PM TO 3:30 PM)

HYPERTENSION TRAINING

DECEMBER 7, 2022(10 AM TO 11:30 AM)

TOURETTE'S SYNDROME TRAINING

DECEMBER 7, 2022(10AM TO 12 PM)

BORDERLINE PERSONALITY DISORDER TRAINING

DECEMBER 7, 2022 (1PM TO 2 PM)

LIFTS AND TRANSFERS (CLIENT) TRAINING

DECEMBER 7, 2022 (1PM TO 4PM)

SOMATIZATION TRAINING

DECEMBER 7, 2022 (2PM TO 3 PM)

TRAUMA INFORMED CARE TRANING

DECEMEBER 8, 2022 (1:30 PM TO 3:30PM)

HOARDING TRAINING

DECEMBER 9,2022 (9PM TO 10PM)

**DEMENTIA TRAINING** 

DECEMBER 9, 2022 (9:30 AM TO 11 AM)

SCHIZOPHRENIA TRAINING

DECEMBER 12, 2022 (10 AM TO 11 AM)

PBI TRAINING

DECEMBER 12, 2022 (1PM TO 3 PM)

ADHD/DEPRESSION TRAINING

DECEMBER 13, 2022 (1 PM TO 3:30 PM)

CPI TRAINING

DECEMBER 14, 2022 (9 AM TO 5 PM)

OCD TRAINING

DECEMBER 14, 2022 (10 AM TO 12 PM)

**FASD TRAINING** 

DECEMBER 16, 2022 (1:30 PM TO 3:30 PM)

SUBSTANCE ABUSE TRAINING

DECEMBER 19, 2022 (10 AM TO 11:30 AM)

**BRAIN INJURY TRAINING** 

DECEMBER 19, 2022 (1 PM TO 2:30 PM)

**HEALTHY EATING TRAINING** 

DECEMBER 19, 2022 (1:30 PM TO 3:30 PM)

COMMUNICATION TRAINING-BUILDING TRUST

DECEMBER 20, 2022 (1 PM TO 4 PM)

COMMUNICATION TRAINING-EMOTIONAL INTELLIGENCE

DECEMBER 21, 2022(1 PM TO 4 PM)

DUE DILIGENCE FOR SUPERVISORS AND MANAGERS TRAINING

DECEMBER 30, 2022 (9:30 AM TO 12:30 PM)

#### JANUARY VIRTUAL TRAININGS

#### PRE EMPLOYMENT TRAINING

JANUARY 3,4,10,11,17,18,24,25,31 2023

#### PROMOTING SAFETY TRAINING

JANUARY 5, 2023 (1:30 PM TO 4:30 PM)

#### **PBI TRAINING**

JANUARY 9, 2023 (1:30 PM TO 4:30 PM)

#### **CLIENT COVID-19 TRAINING**

JANUARY 10, 2023 (11 AM TO 12 PM)

## WORKPLACE VIOLENCE, BULLYING AND HARASSMENT TRAINING

JANUARY 11, 2023 (10 AM TO 12 PM)

## BORDERLINE PERSONALITY DISORDER TRAINING

JANUARY 12, 2023 (1:30 PM TO 3:30 PM)

## CLIENT ABUSE PREVENTION TRAINING/RIGHTS/HEALTHY RELATIONSHIPS TRAINING

JANUARY 16,24 2023 (1:30 PM TO 3:30 PM)

## CLIENT SCAM PPREVENTION COVID-19 TRAINING

JANUARY 19, 2023 (1:30 PM TO 3:30 PM)

#### **WORKPLACE INSPECTION TRAINING**

JANUARY 20, 2023 (9 AM TO 4 PM)

#### INVESTIGATION TRAINING

JANUARY 26, 2023 (1PM TO 5 PM)

#### ABUSE PREVENTION TRAINING

JANUARY 26, 2023 (1:30 PM TO 3:30 PM)



## ICE Calgary Congratulates Long Term Employees!!!

Staff	Years	Date
Linda Doherty	15	Dec 03
Lori Jones	9	Dec 17
Anu George	7	Dec 09
Kristine Caterial	5	Dec 19
Uduak Akpan	4	Dec 03
Stephen Franson	4	Dec 05
Jennifer Brown	2	Dec 01
Olaronke Okuneye	2	Dec 01
Jaskiranpreet Sall	1	
Jessy Adekunle Babs	1	Dec 07
Adeola Adesanya	1	Dec 08
Melanie Meana	1	Dec 16
Stephanie Robinson	1	Dec 20
Frehiwot Bekele	1	Dec 31

#### **HURT AT WORK?**

Employees and Support Home Operators are reminded of their responsibility (as per legislation) to report all workplace injuries immediately to an ICE supervisor or manager. In the event of an injury, the employee will follow all agency policies and procedures.

While not all injuries are reportable to WCB, all injuries and work-related health concerns are required to be reported within the company. This is done so that health and safety investigation and follow-up may be completed for the safety of all parties.

#### REFERRAL INCENTIVE RECIPIENT

Employees or Support Home Operators who refer a person to ICE who successfully meets our hiring requirements and completes their three-month probation with a minimum of 120 hours worked, receive \$100.00!

#### HEALTH AND SAFETY MEETING MINUTES (MINUTES EDITED FOR PUBLICATIONS)

Section 3.2. Completed Incident Investigations for Injury, Health and Property Damage **Edmonton Meeting Minutes** 

March 16, 2022: Staff accidently sprayed oven cleaner in her eyes while preparing to clean the oven. Incident Investigation Recommendations: Staff will HSC review page K1 WHMIS Overview. Recommendations: No additional recommendations.

March 16, 2022: Staff became congested when office mate was cleaning with Clorox wipes. Incident Investigation Recommendations: Alternate cleaning product was made available to staff. HSC Recommendations: No additional recommendations.

May 29, 2022: Client became violent towards staff after finding out there were no fries with his dinner order. Incident Investigation Recommendations: Retraining for staff on Planned Restrictive Procedures and Risk Assessment. Health and Safety Committee Recommendations: No additional recommendations.

June 25, 2022: Client insulted staff by make racial comments and slurs towards him. Incident Investigation Recommendations: Review and completed Positive HSC Approaches. Recommendations: No additional recommendations.

#### B) Section 3.3 Completed Near Miss Incident Investigations

**Edmonton Meeting Minutes** 

May 17, 2022: Client used a racial slur against a staff member. Incident Investigation Recommendations: Manager to speak to staff and review all of client's protocols. HSC Recommendations: No additional recommendations.

May 19, 2022: Staff caught client while having a seizure as to prevent them from hitting head on concrete. Incident Investigation Recommendations: Manager to review client protocols with staff. HSC Recommendations: No additional recommendations.

June 11, 2022: Staff was almost hit by a stick swung by a client's visitor after they were refused visitation due to COVID-19. Incident Investigation Recommendations: Reviewed and completed COVID-19 Prevention Protocols. HSC Recommendations: No additional recommendations.

July 14, 2022: Staff was walking in the office hallway when staff hit their hand on a drawer that was not closed properly. Incident Investigation Recommendations: Put drawer back in place and report hazard to Health and Safety Specialist.

HSC Recommendations: No additional

3.2 Evaluation of completed current Internal Incident Investigations for Injury, Health and Property Damage (Calgary)

March 29, 2022: Client's stepfather became abusive after staff asked client to remove pet fur from clothing before entering their vehicle. Incident Investigation Recommendations: Reviewed Policy 3.6.4 Workplace Violence Bullying/Harassment. HSC Recommendations: No additional recommendations.

June 10, 2022: Client hit staff in the shoulder after staff asked about client's haircut. Incident Investigation Recommendations: Reviewed entire planned procedure at the team meeting and updated client planned procedure/RPAC consultation. HSC Recommendations: No additional recommendations.

- 3.3 Evaluation of completed near miss investigations (Calgary): No investigations to review.
- COR Audit Review: 3.5 Internal COR audit commenced on September 19th, 2022.
- 3.6 Hazard Assessment and Control document (H.A.C.D.): The Calgary region reviewed the general HACD pages 115-116 Responding to a Pandemic (COVID-19). HSC Recommendations: No additional recommendations.
- 3.7 Policy Review: 3.5.12 Fire Safety
- 3.8 COVID 19 Pandemic Response: Masks are no longer required in programs while on shift. Staff may choose to continue to wear them as they wish. Programs will continue to monitor for symptoms in clients. A reminder fourth doses are available for everyone 18+. Bookings can be made using the following link: https://www.albertahealthservices.ca/topics/page17295.a spx or by calling 811.
- 3.10 Emergency Response Plan Review: Action Plan Template #9 - Flooding Water Damage Level 1 - Single Household/office location affected. HSC Recommendations: No additional recommendations.

Next Meeting Date: December 7, 2022 @ 10 a.m.

UNDERSTANDING

## COVID-19 VARIANTS

### What are they?

The virus that causes COVID-19 is constantly changing, and new variants of the virus are expected to occur.

Sometimes new variants emerge and disappear. Other times, new variants persist.

Some variations allow the virus to spread more easily or make it resistant to treatments or vaccines. Those variants must be monitored more carefully.

### **How do Variants Change?**

As the virus spreads, it has new opportunities to change and may become more difficult to stop.

These changes can be monitored by comparing differences in physical traits (such as resistance to treatment) or changes in genetic code (mutations) from one variant to another.

### What We Are Doing?

By studying each variant and understanding these differences, scientists can monitor, and often predict, whether a variant is more dangerous than others. Scientists can also use this information to track the spread of a variant.



#### Important Ways to Slow the Spread of COVID-19

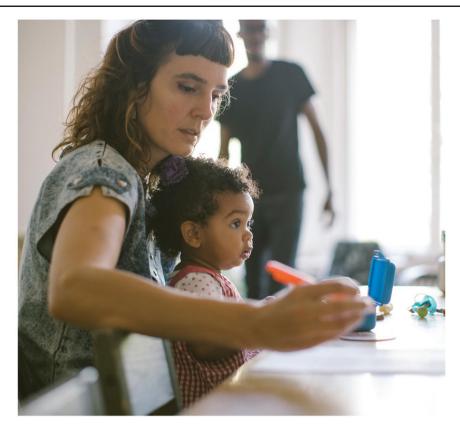
- Get Vaccinated
- Wear a well-fitted mask
- Avoid crowds
- Test to prevent spread
- Stay 6 feet apart
- Wash your hands often

#### **REFERENCE**

https://www.cdc.gov/coronavirus/2019ncov/variants/understanding-variants.html

Page 12





# Get the guidance you've been looking for

Let a health and wealth consultant help you find ways to save and reach your goals.

Book a call with a health and wealth consultant, a licensed professional, to get support and advice when you have questions, like:

- · What investments are right for me?
- · How much should I contribute to reach my goals?
- · How can I get my information online?

Your health and wealth consultant can help you with all these questions and more. You can connect with them whenever you need to.

It's all part of your workplace retirement and savings program to help you with your financial goals.

## Book a call with a health and wealth consultant

Connect and get started on the path to reach your goals in every stage of life.



http://canlife.co/CRM